



HEADQUARTERS NEW JERSEY ARMY AND AIR NATIONAL GUARD  
**NEW JERSEY DEPARTMENT OF MILITARY AND VETERANS AFFAIRS**  
3650 SAYLORS POND ROAD  
FORT DIX, NEW JERSEY 08640-7600

**ARMY BULLETIN NO. 17**

**27 February 2003**

**NJARNG ACTIVE/GUARD RESERVE AND MILITARY TECHNICIAN COMMAND  
LEADERSHIP ASSIGNMENT POLICIES (CLASP) AND PROCEDURES**

1. References:

- a. Army Regulation 600-100, Military Leadership, 17 September 1993
- b. National Guard Regulation 600-5, The Active Guard Reserve (AGR) Program
- c. National Guard Regulation 600-25, Military Technician Compatibility, 31 March 1995
- d. All States Memorandum # P02-0040 Army National Guard (ARNG) Active Guard Reserve (AGR) and Military Technician (MT) Command, Leadership, and Staff Assignment Policies (CLASP) and Procedures
- e. All States Memorandum #I01-0089, Subject: Dual Status Technician Compatibility Criteria Instructions

2. This Army Bulletin prescribes the procedure for the NJARNG CLASP for Title 32 AGR and MT personnel.

3. The following assignments require command/leadership waivers: Full-Time Support (FTS) soldiers in Brigade/Battalion/Company Command; Headquarters Commandant; Platoon Leader; Command Sergeant Major or First Sergeant positions.

4. The CLASP program goal is to enhance and professionally develop FTS soldiers. The implementation of CLASP affords professional development opportunities to FTS soldiers to perform and develop their basic branch or MOS skills for future FTS assignments. These soldiers are reassigned to deployable MTOE units and are available to these organizations during inactive duty training/annual training and when the unit conducts other training or administrative activities.

5. The Adjutant General has the authority to assign FTS soldiers to command/leadership positions for up to three years for Title 32 AGR soldiers and up to four years for MT personnel. Initial command/leadership requests will be considered for an initial period of two years by The Adjutant General. These requests should be forwarded through the chain of command to The Adjutant General, ATTN: Assistant Chief of Staff, J-1, prior to soldiers being assigned in command/leadership positions. Soldiers will not be assigned command/leadership positions without TAG approval. Requests for extensions (up to a total of three years for AGR soldiers; four years for MT personnel) must be forwarded to TAG prior to expiration of the current assignment.

6. The following assignment criteria will be followed when requesting command/leadership assignments for FTS personnel:

- a. Brigade/Battalion-level commanders will work full-time within the same brigade/battalion headquarters. Their FTS position will be against the senior FTS assignment.

- b. Officers assigned at the company command level will serve in lieu of a FTS position within the officer's parent battalion or equivalent supervising organization.
  - c. Officers serving as platoon leaders will serve in lieu of a company grade officer FTS position within the parent battalion or equivalent supervising organization.
  - d. Senior NCOs serving in Command Sergeant Major leadership assignments at the brigade or battalion level will serve in lieu of the Operations Sergeant command level requirement.
  - e. The First Sergeant leadership assignment will be in lieu of the senior enlisted position in the unit of assignment.
  - f. Soldiers must meet MOS/AOC qualifications for the MTOE paragraph/line. *The MOS/AOC qualification requirement is non-waiverable.*
  - g. In a unit with two FTS officer requirements, only one officer may be on a command waiver at one time.
  - h. Controlled grades for enlisted or officer personnel solely for the purpose of a command/leadership assignment over authorized unit levels are not authorized. Units must plan for such assignments within the constraints of their manning limits.
  - i. The Adjutant General reserves to the right to assign Officers and Noncommissioned Officers whose FTM positions are in STARC to command NJARNG units. They will be assigned in the command position and continue to work in STARC during the week. The FTM will continue to be counted against the STARC authorization. Time frames for these assignments remain the same.
7. Commanders will ensure that officers recommended for command/leadership are branch qualified in accordance with AR 600-100. FTS who are flagged IAW AR 600-8-2 are not authorized to be transferred into command positions.
8. Point of contact is LTC Nicholas Chimienti at commercial 609-562-0882.

OFFICIAL:



COL, GS, NJARNG  
Chief of Staff

GLENN K. RIETH  
Brigadier General, NJARNG  
The Adjutant General

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